**Friends of St James Mission and School**

**Charity No: 1017217**

**Annual Report 2019-2020**

**Dear Friends,**

**We have been unable to hold our AGM in person this year, and have decided to postpone it until March next year. However, we decided that we could publish our various committee officers’ reports nevertheless, so that you could be encouraged, as we have been, to see that 2019-20 was a productive and successful year for the school and Mission, and for our continuing support for them.**

**Thank you to all of you, our stalwart supporters!**

**With all best wishes,**

**The FSJMS Committee**

**Chairs’ Report**

As the FSJMS year drew to a close in March 2020 we only saw a glimpse of what lay ahead for the rest of the year with the impact of Covid-19 on children’s education, people’s livelihoods and the world economy. Our next year’s report will cover the impact of Covid-19 but in the meantime we want to acknowledge how crucial the on-going fundraising and support of the Friends is to St James Mission and School as we endeavour to get through the most testing of times.

Back in June 2019 we were pleased to receive photos of work completed to the primary school and church buildings, improving the quality of life for students and staff. To see such tangible improvements is inspiring.

Hyperinflation continues to define Zimbabwe’s economy but it did not deter our strong network of supporters from donating to the cause. We are immensely grateful to the annual subscriptions and donations that help us to fund bursaries enabling girls’ access to secondary education and to fund a feeding programme that allows primary school children to learn better having had a nourishing meal.

We also fund essential medicines for the on-site clinic that serves a district of 270+ local people and we support a pre-school worker, who without the support of FSJMS would not be able to provide educational services to pre-school children, services that bring benefits to the quality of their subsequent primary school experience.

Donations are critical to our work and during this year we have been blessed to receive donations through legacy gifts, charitable trusts, a range of churches, pro-active fundraising efforts (coffee and cake) and personal donations. Also, we are blessed to have an artist on our committee who has produced the loveliest notelets and Christmas cards that have all sold!

We are excited to have developed a very effective relationship with the St James Alumni set up during 2018. During a visit to the school the Alumni prioritised meeting the FSJMS bursary students which we were thankful for as it brings real connectivity to our work.

The Diocese continues to be instrumental in ensuring that our funds are administered correctly, and we could not do this without the support of Bishop Cleophas and implementation by his team.

Thanks also to the school leadership team who work with us remotely as best they can, especially Fr Albert Ncube the priest-in-charge, Miss Bafana the secondary head and Mrs Mpofu the Primary head.

In our 30th year of supporting the school and its community we should take a moment to reflect on this truly remarkable cause and the lasting positive impact that the funds enable.

Thank you!

**Paula Wilcock and Stephen Spencer, Joint Chairs**

**Secretary’s Report**

The committee met 5 times by telephone conference following the AGM held on 6 April 2019.

**Committee meeting held on 28.6.19 by telephone conference**

Gabriel Mpofu had sent four lovely videos of the Primary School children having lunch. He also sent photos of the recently painted Primary School and church buildings, new toilet block and a new kitchen area attached to the school.

Mrs. Mpofu had sent a message saying that there were 223 children at the Primary School and they were enjoying the new TV very much. The TV was being used for ICT lessons, for an Entertainment Club on Wednesday afternoons and also for a Thursday film night for parents.

The Term 1 transfer of £5,739.26 had been made on 5.4.19 and included funds which had been kindly donated for the Clinic. The Term 2 transfer of £5,485.19 had been made on 9.5.19 for bursaries, the Feeding Fund and pre-school salary.

Prior to the meeting Alison had suggested making the payment for next term’s Feeding Fund earlier than usual so that food could be sourced and bought ahead of inflation. This had been approved by the committee and a transfer of £2,402.88 was made on 24.6.19.

There had been donations from various charities due to Chris’ hard work – Chailey Charitable Settlement: £500; Liddimore Charitable Trust: £100 and the Hudson Charitable Trust: £1,000. A very generous donation of £1,000 had also been received from a West Moors parishioner.

The Alumni visit to St. James had gone very well and they had met 4 of the 6 bursary students. The Alumni were keen to do their own fundraising in Zimbabwe.

Janice was happy to work on designs for a pack of notelets and also for another Christmas card in order to raise funds.

Alan and Alison were going to host coffee, cake and compline on St. James Day, 25th July, with all donations going to FSJMS.

Princes Street URC had contacted Alan to say that FSJMS was going to be their featured charity over the summer. Alan and Alison had sent photos from their trip in November 2017 and Sarah had sent the most recent newsletters.

**Committee meeting held on 20.9.19 by telephone conference**

Janice was working on her Christmas card design and would be able to arrange the printing. It was agreed to have information about St. James on the back of the cards and to include the website link. It was agreed they could be sold in packs of 6 for £5/pack.

Gabriel Mpofu had sent news that the whole Primary School now had electricity and had requested help with obtaining 4 computers as the curriculum was being updated to include ICT as from 2021. The committee was concerned about finding suitable laptops which would be compatible with the software required. The committee wondered if there would be a Government scheme to assist rural schools. Committee members remembered that Computers for Africa (now part of Digital Pipeline) had helped the Secondary School with ICT equipment and it would be good to use their expertise. Sarah would give Gabriel the website address and information.

It was agreed that the next feeding fund payment should be made in November, ahead of the due date in January, so that food could be purchased ahead of shortages and inflation.

Gift Aid renewal forms had been sent to all FSJMS supporters and Alan had received 12 replies. The committee was grateful to Alan for his work on Gift Aid.

A donation of £100 had been kindly sent for the Clinic and Alan had written to thank the donors for the very generous donations they had made over the years.

Chris had been in contact with the Podde Trust who had donated £250 through VMG. Chris was thanked very much for her ongoing fundraising work.

Some of the Alumni were keen to attend the AGM and Alison suggested St. James Church in Poole as the venue as it was easily accessible by road and rail. It was agreed to have the business part of the AGM in the morning, then lunch, followed by a social afternoon.

**Committee Meeting held on 15.11.19 by telephone conference**

Gabriel Mpofu had sent an update from the Primary School. The feeding scheme was going very well but the school had been without electricity all week and Gabriel had made a request on behalf of the school for a generator. Sarah would ask Gabriel for more information.

The Term 3 transfer of £5,616.50 was made on 14.11.19 and included the Feeding Fund monies for the following term.

Donations had been made by the Herbertpur Trust: £1,000 and Podde Trust via VMG: £250, thanks to Chris’ hard work. £200 had been raised from a concert at St. Mary’s, West Moors and £70 had been raised from sales of last year’s Christmas cards at the concert.

Alan reported that if income remained at a steady level, then FSJMS should be able to meet its commitments next year, despite outside factors. Alison emphasized the importance of regular giving each month.

The committee was very grateful to Janice for all her hard work on the Christmas cards. 1000 cards had been printed and £120 had been raised so far from sales.

**Committee Meeting held on 17.1.20 by telephone conference**

Lydia had updated the FSJMS website content and Peter Hodge’s obituary of Eelin Beardall had been added.

Gabriel Mpofu had been in contact to say that the Primary School was now looking at obtaining a solar panel as a generator would be too expensive to run. Quentin said he would look into this as he had a contact who knew about solar panel projects.

Gabriel had applied to Digital Pipeline for laptops and Sarah had followed up the application.

Alan reported that it had been a successful year as income had increased by over £9,000 due to Chris’ fundraising efforts, a generous legacy and a very kind personal donation. Christmas card sales had also done very well, so far making £596 profit which was excellent.

There had been four transfers made during the year as an extra payment had been sent for the Feeding Fund due to the increase in food costs. It was hoped that food supplies could be purchased ahead of further increased costs or shortages.

Total sent for feeding scheme: £8,370. Alison had worked out that this equated to 22p/day to feed one Primary School pupil.

Alison suggested that the bursary girls could receive further assistance for school uniforms and other items and the committee agreed that this was an excellent idea.

Lydia had paid the deposit for the church hall for the AGM and Alison and Lydia were happy to organise the catering. It was agreed to produce a more attractive invitation to the AGM.

**Committee Meeting held on 13.3.20**

It was agreed to put the solar panel project at the Primary School on hold as the Diocese was planning to build new boarding facilities at the school. Quentin explained that it was imperative to have the exact requirements when planning for a system which would last.

Alan presented the Income and Expenditure Account for the year ended 31.12.19 and the committee approved the accounts for presentation at the AGM.

The Term 1 transfer of £7,569.59 was made on 10.2.20 for bursaries, the Feeding Fund and pre-school salary. It also included payments for the bursary girls for new school uniforms, stationery and exam fees. Three new bursary students had been taken on in Form 1 and they were from the local community at St. James.

A very generous donation of £928 had been received from Princes’ Street URC, Norwich.

Christmas card sales had been excellent, raising £922 in 2019 and £280 since 1.1.20.

Alison suggested that the AGM should be postponed due to the escalating coronavirus situation. The committee agreed and a new provisional date was set for 17th October. An update would be put on the website and further information could be included in the newsletter.

**Sarah Spencer, Secretary**

**Treasurer’s Report 2019 -2020**

The accompanying balance sheet for the year 2019 shows an increase of income over 2018 of £12,371.66. This is largely due to four developments in funding which are particular to the year under examination.

Firstly, a small increase in the number of individual donors which has resulted in an increase of regular income from these sources.

Secondly, the continuing works of Chris Peskett in approaching charities with similar aims and objectives to our own more than doubled the income from these sources in the previous year. Thirdly, a legacy received early in the year from the estate of Miss Jane Campbell enriched our finances, and finally the sale of Christmas cards this year realised over £900.00 of extra income.

While income from churches reduced during the year this loss was compensated by an increase of receipts from Virgin Money Direct Giving. This increase of income allowed the Trustees to meet their annual commitments to the school in full, and to assist further those receiving bursaries with funding for school uniform and stationery (Funding sent in 2020).

The Trustees began 2020 with a healthy balance sheet of income over expenditure of £6,971.40. As the effects of Covid -19, both among donors and recipients, take effect in 2020 there will be uncertainty as to reliance on present income streams. Therefore, this increase in funds will enable us to meet some of the potential increase in requests for assistance in the next few months.

**Rev’d. Canon Alan Butler Hon. Treasurer**

**Income and expenditure account for year ended**

**31st December 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| 2018 | **INCOME** | | **2019** |
| 275.00 | Charities Trust | | 275.00 |
| 2,970.28 | Churches | | 2,515.96 |
| 5,301.00 | Individuals | | 9,402.00 |
| 3,500.00 | Charities | | 7,300.00 |
| 1,805.40 | Direct Giving Virgin Money (Bursaries) | | 2,560.44 |
|  | Legacy | | 3,000.00 |
|  | Sale of Christmas cards | | 922.00 |
| 300.00 | Clinic | | 200.00 |
|  | Cash Donations | | 330.00 |
| 13.29 | Interest | | 31.23 |
|  | AGM | |  |
|  |  | |  |
|  |  | |  |
| **14,164.97** | **TOTAL INCOME** | | **26,536.63** |
|  |  | |  |
|  | **EXPENDITURE** | |  |
| 15,572.75 | To St James Mission and School, Nyamandhlovu | | 19,243.83 |
| 7,361.59  2,763.63  5,347.53  100.00 | Comprised of Bursaries  Pre School Salary  Feeding Fund  Clinic |  | 7559.68  3113.63  8370.53  200.00 |
| 88.00 | Bank Charges | | 90.00 |
|  | Christmas card production and postage | | 231.40 |
|  | Administration in in UK (postage) | |  |
| **15,660.75** | Total expenditure in year | | **19,565.23** |
| 14,164.97 | Total income in year | | 26,536.63 |
| **1,495.78** | Excess of income over expenditure | | **6,971.40** |

**Capital Accounts as at 31st December 2019. Closing balances**

|  |  |  |
| --- | --- | --- |
| **Accounts** | **31/12/ 2018** | **31/12/2019** |
| Barclays Everyday Saver | 4,151.18 | 13,975.44 |
| Barclays Community | 7,920.52 | 5,067.66 |
| Totals | **12,071.70** | **19,043.10** |

**These accounts have been independently checked and verified as a true record of financial proceedings of the FSJMS Charity during the year ending 31st December 2019.**

**Alan Butler**

**Hon Treasurer FSJMS**

**Appendix :**

**INCOME AND EXPENDITURE-FRIENDS OF ST JAMES**

**AS OF 31 DECEMBER 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates | **INCOME** | TOTALS |  |
| 01/01/2018 | $5 251.99 |  |  |
| 07/02/2018 | $2 742.50 |  |  |
| 22/02/2018 | $3 621.50 |  |  |
| 14/06/2018 | $1 167.00 |  |  |
| 14/06/2018 | $ 610.00 (ALLAN BATLER) |  |  |
| 19/09/2018 | $7 108.00 | $20500.99 |  |
|  | **TOTAL INCOME** |  | **$20500.99** |
|  | **LESS EXPENSES** |  |  |
|  | **EXPENSES** |  |  |
|  | **TERM ONE AND TWO BURSARIES** |  |  |
| **May 2018** | NOTHANDO NCUBE        $960.00   RECEIPT #  '030845  NOMBULELO  MATHE      $818.00    RECEIPT # '030846  MANDISWA  DUBE          $682.00    RECEIPT # '030847  FAITH NDLAZULWANA     $334.00     RECEIPT # '030848  TRACEY MOYO                $960.00     RECEIPT  # '030849  NOMAZULU NCUBE          $ 960.00     RECEIPT # '030850 | $4714.00 |  |
|  | **TERM THREE BURSARIES** |  |  |
| **28 November 2018** | NOTHANDO NCUBE        $480.00   RECEIPT #  '32477  NOMBULELO  MATHE      $500.00    RECEIPT # '32478  MANDISWA  DUBE          $500.00    RECEIPT # '32479  FAITH NDLAZULWANA     $167.00     RECEIPT # '32480  TRACEY MOYO                $480.00     RECEIPT  # '32481  NOMAZULU NCUBE  $480.00 RECEIPTS # '32482  DAISY K CHAUKE            $480.00     RECEIPT # 32483 | $3087.00 |  |
|  | PRIMARY SCHOOL FEEDING SCHEME |  |  |
|  | MEALIE MEAL 170X10KG $ 850.00 |  |  |
|  | SUGAR BEANS 12 X 50KG $1,260.00 |  |  |
|  | COOKING OIL $ 112.00 |  |  |
|  | ROYCO SOUP 12X12X75G $ 58.92 |  |  |
|  | SOYA CHUNKS 12X10KG $ 228.00 | $2508.92 |  |
|  | **TERM 2** |  |  |
|  | MEALIE MEAL 170X10KG $ 850.00 |  |  |
|  | SUGAR BEANS 12 X 50KG $1,260.00 |  |  |
|  | COOKING OIL $ 112.00 |  |  |
|  | ROYCO SOUP 12X12X75G $ 58.92 |  |  |
|  | SOYA CHUNKS 12X10KG $ 228.00 | $2508.92 |  |
|  | **TERM 3 FEEDING** $1 963.40 | $1 963.40 |  |
|  | HOME THEATER SYSTEM $ 610.00 | $ 610.00 |  |
|  | ELECTRIFICATION $ 770.00 | $ 770.00 |  |
|  | SALARY MAGARET SIBANDA  $338.00 x 12 months | $4056.00 |  |
|  | **TOTAL EXPENSES** | **$20218.24** | **$20218.24** |
|  | SURPLUS |  | $ 282.75 |

SUMMARY: INCOME $19 890.99

EXPENDITURE $19 608.24

SURPLUS $ 282.75